KEDRIYA VIDYALAYA ISP NEHRU NAGAR, NASIK ROAD – 422 101

APPLICATION FORM FOR REGISTRATION OF FIRM FOR THE YEAR 2021-22

S. No. of Category :	Name of the Category with :-

(Separate Application is to be filled-up for each category)

CONDITIONS FOR REGISTRATION:

1) The Firm/Supplier should be in profession for at least one year (copy of proof must be enclosed).
2) Annual Turnover of the firm should not be less than the turnover mentioned against the different categories in any of the three financial years (Attach proof).
3) The firm should be on the approved panel of at least 3 reputed Firms.
4) The Firm/Supplier should have registration with State & Local Authorities for undertaking the profession (Copies of proof to be enclosed)
5) Incomplete forms without required enclosures will be rejected.

APPLICATION FOR REGITRATION OF FIRM AS SUPPLIER / SERVICE PROVIDER

PART – 1 GENERAL INFORMATION

S.No.	Information sought	Information to be Provided
1	Name of the Firm (in Block Letters)	
2	Date of Establishment/Incorporation	
3	Correspondence address with Telephone No.	
4	Address of Head Office with Telephone No.	
5	Status Proprietary/Partnership/Private Limited Company/ Public Limited Company	
6	Names of the Partners/Directors	
7	Name of Chief Executive with his present address and Telephone Nos.	
8	Name of Representative(s) with Designation who would be calling on us and attending to our jobs.	
9	Name of Bankers with address & telephone nos.	
10	Is the Firm registered Under the Factories Act "? If so, state (a) Shop Act No. (b) Labor License No. (c) Date of Last renewal of License (Copy of the license to be enclosed) (d) PAN No. (e) ESI No. (f) EPF Registration No. (g) Service Tax No. (h) CST No. (i) BST No. (j) VAT No. (k) LBT No. (l) License from Police Commissioner (m) Professional Tax No (n) GST No.	

11	Whether holding certificate under shops & establishment act duly renewed (copy should be enclosed).	
12	State the latest Income Tax Assessed year and the amount of Tax assessed (Copies of last 3 years. IT Returns Balance Sheets & Revenue, A/c to be enclosed).	
13	Turnover for last three financial years	F.Y 2018-19 F.Y 2019-20 F.Y 2020-21
14	Are you agreeable to make deliveries to Kendriya Vidyalaya within and out of KV ISP Nasik Road when so directed?	
15	Are you agreeable to abide strictly by the Terms and Conditions of the Tenders and contracts?	
16	If your firm has provided services to any KV/KVS, RO/ KVS, HQ or any other State/ Central Govt. offices. Please give name and address.	
17	Name, Addresses and Telephone Nos. of some of your most valued clients (Separate List may be attached).	
18	Mention any other specialties of your Establishment.	

Note: Please fill this form legibly in ink. If space provided is insufficient please type or write the replies on a separate sheet giving appropriate question number and attach it to the form.

I/We_____

request Kendriya Vidyalaya, ISP Nehru Nagar, Nasik Road (MS) to consider inclusion of my/our name in the list of their approved Firms/Suppliers/Service provider. I/ We agree to give full satisfaction to the Vidyalaya in the event of their doing so.

Dated at _____ of this _____ day of _____ 2021 / 2022.

Signature with Seal

Name:-_____

Designation: _____

Note: The Vidyalaya reserves the right to cancel the name of the supplier / firm / service provider from its approved lists at his absolute discretion without assigning any reason.