#### DATED 02.01.2021

As decided in online staff meeting, subject committee meeting for mathematics will be held online on 04..01.2021 sharp at 1.00 PM. All teachers teaching mathematics are requested to attend the meeting on time. The points on agenda are:

- 1) Review of the previous meeting.
- 2) Completion of the syllabus upto the month of December as per split of syllabus.
- 3) Planning of online teaching for the month January 2021.
- 4) Record of Remedial teaching & its follow-up action.
- 5) Result of Online first preboard exam & feedback of the performance of the students.
- 6) Attendance of the students on online teaching.
- 7) Motivate students to attend all the periods of all the subjects.
- 8) Motivate students to complete their work date wise in their notebook.
- 9) Completion of teachers diary for the month of January.
- 10) Record maintain of consolidated sheet for the of online teaching .
- 11) Registration of students for Mathematics Olympiad 2021.
- 12) Any difficulties faced by the teacher during online teaching.
- 13) Follow up action to make our online teaching effective and interesting.
- 14) Off line & online classes for the students of classes IX to XII from 04.01.2021.
- 15) Any other point to be discussed with permission.
- 16) Demo lesson by Mr T.S.Sonawane TGT (Math).

Link to join the meeting will be shared at 12.55 PM on 4.01.2021.

Following teachers will attend the meeting:

1)Mrs Samta. J. (Vice Principal).

2) Mrs Sunita .C. ( PGT Math).

3) Mr P.E. Sanghnale. (TGT Math).

4) Mr T.S. Sonawane . (TGT Math).

5) Ms Suvarna . C. (TGT Math).

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### DATED 22.12.2020

As decided in online staff meeting, subject committee meeting for mathematics will be held on 22..12.2020 sharp at 1.30 PM. All teachers teaching mathematics are requested to attend the meeting on time. The points on agenda are:

- 1) Review of the previous meeting.
- 2) Completion of the syllabus upto the month of December as per split of syllabus.
- 3) Celebration of Mathematics Day on 22.12.2020
- 4) Record of Remedial teaching & its follow-up action.
- 5) Result of Online first preboard exam & feedback of the performance of the students.
- 6) Attendance of the students on online teaching.
- 7) Extra classes during winter break as per split of syllabus. .
- 8) Motivate students to complete their work date wise in their notebook.
- 9) Art integrated learning projects and activitities to the students during winter break.
- 10). Motivate students to participate in Mathematics Olympiad.
- 11) Registration of students for Mathematics Olympiad 2021
- 12) Any difficulties faced by the teacher during online teaching.
- 13) Any other point to be discussed with permission.

Following teachers will attend the meeting;

1)Mrs Samta. J . ( Vice Principal)

2) Mrs Sunita .C. ( PGT Math).

3) Mr P.E. Sanghnale. (TGT Math). M

4) Mr T.S. Sonawane . (TGT Math).

5) Ms Suvarna . C. (TGT Math).

#### DATED 03.11.2020

As decided in online staff meeting, subject committee meeting for mathematics will be held online on 04..11.2020 sharp at 1.00 PM. All teachers teaching mathematics are requested to attend the meeting on time. The points on agenda are:

- 1) Review of the previous meeting.
- 2) Completion of the syllabus for the month of October as per split of syllabus.
- 3) Planning of online teaching for the month November.
- 4) Record of Remedial teaching & its follow-up action.
- Record of result of Online test for the month of October & feedback of the performance to the students.
- 6) Attendance of the students on online teaching.
- 7) Motivate students to attend all the periods of all the subjects.
- 8) Motivate students to complete their work date wise in their notebook.
- 9) Completion of teachers diary for the month of November.
- 10) Record maintain of consolidated sheet for the of online teaching .
- 11) Completion of the syllabus of Board classes X & XII by 30<sup>th</sup> of November.
- 12) Any difficulties faced by the teacher during online teaching.
- 13) Follow up action to make our online teaching effective and interesting.
- 14) Any other point to be discussed with permission.
- 15) Demo lesson by Mr P.E.Sanghanale TGT (Math).

Link to join the meeting will be shared at 12.55 PM on 4.11.2020.

Following teachers will attend the meeting:

1)Mrs Samta. J. (Vice Principal).

2) Mrs Sunita .C. ( PGT Math).

3) Mr P.E. Sanghnale. (TGT Math).

4) Mr T.S. Sonawane . (TGT Math).

5) Ms Suvarna . C. (TGT Math)/.

As decided in online staff meeting, subject committee meeting for mathematics will be held online on 05..10.2020 sharp at 1.00 PM. All teachers teaching mathematics are requested to attend the meeting on time. The points on agenda are:

- 1) Review of the previous meeting.
- 2) Completion of the syllabus for the month of September as per split of syllabus.
- 3) Planning of online teaching for the month October.
- 4) Record of Remedial teaching & its follow-up action.
- 5) Syllabus of Online test for the month of October.
- 6) Extra classes to be taken during Autumn break.
- 7) Attendance of the students on online teaching.
- 8) Motivate students to attend all the periods of all the subjects.
- 9) Motivate students to complete their work date wise in their notebook.
- 10) Time to time counselling to the students & Parents as per requirement regarding solutions of the problems faced by them during online teaching & learning process.
- 11) Record maintain of online teaching and online test.
- 12) Any difficulties faced by the teacher during online teaching.
- 13) Follow up action to make our online teaching effective and interesting.
- 14) Any other point to be discussed with permission.
- 15) Demo lesson by Mrs Sunita Chaubey PGT (Math).

Following teachers will attend the meeting:

1)Mrs Samta. J . (Vice Principal)

2) Mrs Sunita .C. ( PGT Math).

3) Mr P.E. Sanghnale. (TGT Math).

4) Mr T.S. Sonawane . (TGT Math).

5) Ms Suvarna . C. ( TGT Math)./

#### DATED 07.08.2020

As decided in online staff meeting, subject committee meeting for mathematics will be held online on 10.08.2020 sharp at 1.00 PM. All teachers teaching mathematics are requested to attend the meeting on time. The points on agenda are:

- 1) Review of the previous meeting.
- 2) Completion of the syllabus for the month of July as per split of syllabus.
- 3) Planning of online teaching for the month August.
- 4) Mode of teaching used for online teaching.
- 5) Attendance of the students on online teaching.
- 6) Motivate students to attend all the periods of all the subjects.
- 7) Motivate students to complete their work date wise in their notebook.
- 8) Time to time counselling to the students & Parents as per requirement regarding solutions of the problems faced by them during online teaching & learning process.
- 9) Online test taken, Participation of students and their performance in the test.
- 10) Record maintain of online teaching and online test.
- 11) Any difficulties faced by the teacher during online teaching.
- 12) Introduction of APPLIED Mathematics (241) for students of class XI for the session 2020-
- 13) Follow up action to make our online teaching effective and interesting.
- 14) Any other point to be discussed with permission.

Following teachers will attend the meeting:

1)Mrs Samta. J. (Vice Principal).

2) Mrs Sunita .C. ( PGT Math).

3) Mr P.E. Sanghnale. (TGT Math).

4) Mr T.S. Sonawane . (TGT Math).

5) Ms Suvarna . C. (TGT Math).

# Minutes of the Subject Committee Meeting (Math)

DATED 10.07.2020

Subject committee meeting for mathematics was held online on 10.07.2020 sharp at 1.00 PM. The points on agenda were:

- 1) Review of the previous meeting: All the teachers reported that points of the previous meeting was taken care and teaching learning process is planned as per the points given in agenda.
- 2) Completion of the syllabus for the month of June as per split of syllabus: All the teachers reported that their syllabus in all the classes are completed as per split of syllabus. In no class syllabus is lacking behind.
- 3) Planning of online teaching for the month July: Principal sir instructed to the teachers to plan their lesson for the whole month in advance . Planning should include interesting PPTs, Videos, and any other useful resources relevant to the topics taught in online classes.
- 4) Mode of teaching used for online teaching: In the meeting Vice Principal madam suggested teachers to make their own video & post them in class wattsapp group in advance so that student can understand the concept easily when that topic is taught by the teacher in the live class. Other suggested mode of online teaching was interesting PPTs, Videos, Notes, Self prepared videos, live interactive classes through ipads, and any other useful resources available with the teachers.
- 5) Attendance of the students on online teaching: all the teachers reported about the lack of attendance of the students in their onlie classes. Most of the teachers personally talked to the students and asked them about their problems. Common problem faced by the students was no internet connections, non availability of phone device due to clash in classes time of their sibblings.
- 6) Attention to regular absent students and majors taken: Principal sir instructed all the teachers to keep watch on the regular absent students and contact them personally, talk to their parents and motivate students to attend the class. In spite of efforts taken if still regular absentees are observed then make a list of such students and submit it to the class teacher .Class teacher will send the consolidated sheet with students details with name of the subjects in which student is regular absent, so that needful action can be taken by the Principal.
- 7) Online test taken, Participation of students and their performance in the test: Some teachers took two to three tests in each class on Google form. All the teachers were instructed to prepare test paper on Google form or in any other suitable means and take regular test to keep check up on students learning.
- 8) Record maintain of online teaching and online test.: Teachers were asked to keep the record of the performance of the students. Teachers were also suggested to give

proper feedback to the students of their online test & motivate them to take active participation.

- 9) Project work for classes IX & XI and parameters & rubrics selected for the assessment:

  Teachers teaching IX & XI were instructed to give suitable project work to the students who were supposed to appear for supplementary exam. Teachers were also instructed to go through the circular issued by the CBSE. Suitable & appropriate parameters & rubbrics should be selected which are given in the circular. Objectivity should be maintained on any cost. Students should be contacted & informed in advance about the project work allotted to them. Evaluation of the project work should be completed on time & result should be summitted to the cklassteacher latest by 14.07.2020.
- 10) Explanation of lab activities at least 2-3 for the month of April, June and July: It was decided that 2-3 lab activities should be explained in every class. Activities should be relevant to the topics taught to the class. Students of classess IX to XII should be instructed to maintain seprate notebooks for their internal assessment.
- 11) Introduction of APPLIED Mathematics (241) for students of class XI for the session 2020-21: As per CBSE circular for the syllabus for the session 2020-21. APPLIED Mathematics (241) has been introduced for students of class XI Commerce & Arts.Students seeking to take admission in class XI shall be given proper guidance.
- 12) Follow up action to make our online teaching effective and interesting: All teachers were instructed to take all precautionary measures shall be taken to make our teaching learning process live, interactive & interesting.

Following teachers attended the meeting:

1) Samta J. (Vice Principal) (

1) Sunita Chaubey (PGT Math ).

2) P.E.Sanghanale (TGT Math).

AT.S.Sonawane (TGT Math).

Suvarna. C (TGT Math)

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As decided in online staff meeting, subject committee meeting for mathematics will be held online on 10.07.2020 sharp at 1.00 PM. All teachers teaching mathematics are requested to attend the meeting on time. The points on agenda are:

- 1) Review of the previous meeting.
- 2) Completion of the syllabus for the month of June as per split of syllabus.
- 3) Planning of online teaching for the month July.
- 4) Mode of teaching used for online teaching.
- 5) Attendance of the students on online teaching.
- 6) Online test taken, Participation of students and their performance in the test.
- 7) Record maintain of online teaching and online test.
- 8) Any difficulties faced by the teacher during online teaching.
- 9) Project work for class XI and parameters & rubrics selected for the assessment.
- 10) Explanation of lab activities at least 2-3 for the month of April, June and July.
- 11) Introduction of APPLIED Mathematics (241) for students of class XI for the session 2020-21.
- 12) Follow up action to make our online teaching effective and interesting.
- 13) Any other point to be discussed with permission.

Following teachers will attend the PRINCIPAL n Mx. Sanda J. Cvice Principal) Soul 2) Mrs. Sunita. C. (Patmose) 20 3) Mr. P-E Saughnale TC+T (moder) MD 4). Mrs. T.S. Songware The The Conoctu) 35 5) Mrs. Suvarna C Tut (moth) R